

# **CHESLYN HAY ACADEMY**

## **MANAGEMENT POLICY**

### **Uniform and Appearance**

#### **Introduction**

It is the policy of the governors that Cheslyn Hay Academy will have a uniform for students in Years 7 to 11. As such, the school seeks to ensure all students dress in a manner that is appropriate to the various tasks undertaken at the school and that they appear clean, neat and tidy. By requiring all students in Years 7 to 11 to wear a uniform, we hope to engender a sense of belonging and encourage a sense of pride in being a member of the school community. Experience suggests it also reduces the "fashion show" factor that sometimes arises. This can result in embarrassment for those students who either cannot afford, or choose not to wear, what is in fashion at any given time.

#### **Procedures**

- In Years 7 to 11 all students must wear full school uniform in keeping with what the governors have agreed (see Appendix A).
- Years 12 and 13 must follow the Sixth Form Dress Code as agreed with governors (see Appendix B)
- To promote consistency and ensure fairness, the Uniform and Appearance List is disseminated to all parents, staff and students and referred to frequently.
- In the first instance tutors take the necessary steps to ensure the policy is being followed, calling on the support of Heads of House when necessary.
- Pastoral SLT members will intervene as required.
- When a student is unable to wear a full school uniform, parents need to write a note or indicate on class charts, indicating when the missing item(s) will be worn and the tutors will sign and date the note and issue a uniform card.
- If a student has an incorrect uniform and does not have a note from parents, the tutor will issue a social time grounding with them, record on class charts and inform the Head of House
- If a student is failing to meet the school's expectations regarding Uniform and Appearance frequently parents are informed and invited in for a meeting by the Head of House.
- SLT/HOH will complete regular inspections to ensure students are following the policy.
- Students are praised regularly for their high standards of uniform and appearance.

**Lead SLT member: LPO**

**Date of next review: summer term 2023**

**Reference: Uniform and appearance policy LPO 07 19**

## CHESLYN HAY ACADEMY

### Uniform and Appearance

It is the governors' policy that all students in Years 7-11 wear our school uniform in a smart manner, not only to promote a sense of personal pride but also to foster a sense of belonging to the school community.

#### Key Stage 3

Blazer	All students must wear the school blazer with the school badge.
Jumpers	All students must have the black school V-neck jumper with the school badge which they can wear during colder months.
School tie	All students must wear their house school tie
Shirts and blouses	Plain blue with collar, long or short sleeved worn tucked in. Tee shirts or sports shirts are unacceptable.
Trousers	These must be plain black, tailored school trousers not skinny trousers, no denim, stretchy material, large zips or studs. Straight legged trousers must be loose on the ankles e.g. Next – woven or formal trousers, Marks and Spencer - Slim fit or regular trouser
Skirts	These must be a plain black knee length school skirt
Shoes	Students must wear polishable black 'formal' work style shoes with no branding. Leather trainers, canvas style shoes or pumps of any variety are not allowed. Sports and leisure brands such as Converse, Nike, Adidas, Vans, Lonsdale etc. are not acceptable.
Jewellery	All items of jewellery must be small and discreet. One watch, one ring and one pair of stud earrings is allowed (one earring in each ear). On health and safety grounds, no other piercing or jewellery is allowed and inappropriate jewellery will be confiscated.
Hairstyle	Extreme hairstyles are not permitted such as cuts below Number 1, unnatural colour dyeing, tramlines or extensions.
Make up	No make-up or nail varnish should be worn, including false nails or false eyelashes.
Fashion Accessories	Other items such as wide belts, patterned tights and large hair accessories must not be worn.

#### Key Stage 4

Blazer	All students must wear the school blazer with the school badge.
Jumpers	All students must wear the black v-neck jumper with the school badge from October half term until May half term.
School tie	All students must wear the house school tie.
Shirts and blouses	Plain blue with collar, long or short sleeved worn tucked in. Tee shirts or sports shirts are unacceptable.
Trousers	These must be plain black, tailored school trousers not skinny trousers, no denim, stretchy material, large zips or studs. Straight legged trousers must be loose on the ankles e.g. Next – woven or formal trousers, Marks and Spencer - Slim fit or regular trouser.
Skirts	These must be a plain black knee length school skirt
Shoes	Students must wear polishable black 'formal' work style shoes with no branding. Leather trainers, canvas style shoes or pumps of any variety are not allowed. Sports and leisure brands such as Converse, Nike, Adidas, Vans, Lonsdale etc. are not acceptable.
Jewellery	All items of jewellery must be small and discreet. One watch, one ring and one pair of stud earrings is allowed (one earring in each ear). On health and safety grounds, no other piercing or jewellery is allowed and inappropriate jewellery will be confiscated.
Hairstyle	Extreme hairstyles are not permitted such as cuts below Number 1, unnatural colour dyeing, tramlines or extensions.
Make up	A small amount of make-up is acceptable but heavy use will need to be removed. Clear/neutral nail polish is allowed, nail extensions are not allowed. False eyelashes are not to be worn
Fashion Accessories	Other items such as wide belts, patterned tights and large hair accessories must not be worn.

The PE kit is a royal blue polo shirt, black school shorts and black socks. The black school tracksuit trousers are optional and either a royal blue school fleece or multi purpose top. All items must have the Cheslyn Hay Academy logo on them. Grey or other coloured tracksuits or cycling shorts should not be worn.

Students taking GCSE or BTEC PE may choose to wear the GCSE or BTEC PE kit.

Appendix B

### Dress Code

#### Uniform for 6<sup>th</sup> Form girls:-

- Dark coloured coordinating dress/skirt/trousers and jacket
- Top or blouse
- Smart / work shoes no trainers
- Boots may be worn with trousers
- Tights should be flesh coloured or plain black. (No patterned tights)

#### Uniform for 6<sup>th</sup> Form boys:-

- Dark coloured jacket and trousers
- Collared work shirt
- Tie
- Smart / work shoes no trainers

**In order to maintain a business like appearance, there will be certain restrictions on the style of your suit.**

- ❖ Jackets must be either short or three-quarter length
- ❖ Trousers must be
  - full length,
  - tailored style
  - no leggings or cropped trousers or shorts allowed
  - plain material – no denim allowed
- ❖ Skirts must be
  - Of a modest length and allow freedom of movement around school.
- ❖ Tops must be
  - Of a suitable, non see-through material with a modesty of neckline
  - Length must ensure complete covering of midriff.
- ❖ Footwear must be
  - Plain, flat or with a modest heel – for health and safety purposes
  - Ankle boots may only be worn with trousers.
  - No trainers

In the instance of practical lessons such as PE and drama students will be required to bring their kit with them into school and get changed into their kit prior to the lesson. The kit worn **MUST** be the Cheslyn Hay Corporate kit.

In order to maintain an appropriate dress code whilst allowing our sixth form students the privilege of wearing their individual choice of suit, and access to a modern working wardrobe, the school reserves the right to send home any student who fails to meet our standards.