



Cheslyn Hay Academy

Part of Windsor Academy Trust

Saredon Road Cheslyn Hay Staffordshire WS6 7JQ

Telephone 01922 416024 Facsimile 01922 414411

Email headteacher@cheslynhay.windsoracademytrust.org.uk

Website www.cheslynhay.windsoracademytrust.org.uk

Headteacher Ms N Crookshank BA (Hons) MA

January 2022

Dear Parents and Students

We have had a positive start to the year, with a high take up of on-site testing, complemented by those who were unable to attend completing tests at home. It has been lovely to see all our students return and be fully engaged in their learning.

Face Coverings

DfE and government guidance has now been updated and we are writing to confirm the measures in place, until further notice.

The DfE is now recommending face coverings should be worn in classrooms as well as in communal areas in school. Please ensure that your child has a face covering with them at all times, and ideally a spare in case they lose or break it. It is also important that students have their lanyards on at all times to enable us to keep year groups as separate as possible.

Exams/assessments

Students sitting exams will need face coverings to enter and leave the exam hall. If they wish to remove their face coverings during the exam they may, as the exam desks will be distanced and the hall ventilated. We would suggest that they dress warmly as the doors to the exam hall may need to be open to aid ventilation.

Lateral Flow Testing

Students should be carrying out at least two Lateral Flow Tests each week. New LFT kits will be distributed early next week. Please remember if your child has any Covid symptoms they should self isolate and book a PCR test, even if their LFT is negative. They should not return to school unless they have a negative PCR result or the self isolation period is completed.

Test results

Please continue to inform the school as well as the NHS of all results.

What if my child's test result is positive?

From January 11th, if your child receives a positive result, your child will need to self isolate immediately. There is now no requirement for a confirmatory PCR test.

The isolation period includes the day your symptoms started or the day your test was taken if you do not have symptoms, and the next 10 full days

Your child may be able to end their self-isolation period before the end of the 10 full days. They can take an LFD test from day 6 of their self isolation and another LFD test on the following day. The second LFD test should be taken at least 24 hours later. If both these test results are negative, and they do not have a high temperature, they may end their self-isolation after the second negative test result.

Once they return to school they are encouraged to recommence Lateral Flow Testing.

Do members of your family need to self isolate, if your child is positive?

If you live in the same household as someone with COVID-19, and are not legally required to self-isolate (all students and those fully vaccinated), you are strongly advised to:

- take an LFD test every day for 7 days, or until 10 days after the household member who has COVID-19 started their self-isolation period if this is earlier
- take this daily LFD test before you leave your home for the first time that day

What if my child is unwell in school?

- if a student feels unwell during the school day they should tell a member of staff at once and go to Student Services
- Student Services will complete an assessment, including a temperature check and where necessary you will be asked to collect your child immediately
- if your child has symptoms they will need to self isolate until they have had a negative PCR test
- a test should be sought as quickly as possible

Safety advice for January

The safety and well-being of our students and staff continue to remain a high priority and as such to minimise risk, we will continue with the preventative/protective measures outlined below:

- Promotion of good hygiene routines remains the most effective way of limiting the spread of infection. This includes robust hand and respiratory hygiene. Students will be encouraged to regularly wash/sanitise their hands
- All students should wash their hands on entry to school and throughout the day
- Hand washing is needed regularly, especially before eating. Sanitisers are positioned around the school and students must not bring their own
- Catch it, bin it, kill it advice is to be followed and we ask students to bring tissues with them wherever possible. Tissues will also be available in school
- **Students should wear face coverings on public and school transport**
- Cleaners and technicians will be on site all day to support with the cleaning
- Indoor social areas are not in use
- Students should be outside at social times
- In case of poor weather students should go to their tutor rooms

It is expected that all students will follow and fully participate in maintaining good hygiene and reinforcing the protective measures we have implemented. This will include sanitising specific equipment: for example, in an IT lesson, every student will be expected to wipe down the mouse and keyboard before and after use. Such measures allow us to run a full curriculum and support every student and member of staff in the school. In addition the school will be using CO2 monitors in classrooms, where necessary. If there is a local outbreak the school will work with the United Kingdom Health Security Agency (UKHSA) to put contingency plans and additional measures in place.

Parents and visitors

Any parents or visitors should complete a LFT before coming into school and will need to wear a face covering at all times.

Equipment

To reduce the risk of transmission it is important that students have the following equipment:

- a school bag
- pencil case
- 2 black or blue pens
- 1 green pen
- 2 pencils
- a rubber
- 1 highlighter

- a drywipe whiteboard pen
- glue
- calculator
- maths equipment
- a drinks bottle
- tissues
- a set of headphones or earphones for use in IT and music lessons (not wireless)
- **2 face coverings and lanyard**

Uniform

Students can wear the black school jumper underneath their blazer, but should not be wearing the blue PE hoodie or any other hoodie or zippy. As always, coats can be worn at break and lunchtime, and to further support with ventilation in classrooms and the colder weather, staff will have the ability to grant permission for students to wear coats in classrooms if they deem it is appropriate to do so. Staff will inform students on a lesson by lesson basis. Finally, if there are any students who do not have an item of their uniform for whatever reason, parents must either email their child's tutor or send a note with the date by which the issue will be resolved.

PFE

If you have any questions please email info@cheslynhay.windsoracademytrust.org.uk

Term Dates 2021/22

Inset Days (school closed to students):

Friday 28th January
Monday 27th June

Spring Term 2022

Term Starts: Tuesday 4 January
Half Term: Monday 21 February – Friday 25 February
Term ends: Friday 8 April
Holiday: Monday 11 April – Friday 22 April
Easter Sunday: Sunday 17 April

Summer Term 2022

Term starts: Monday 25 April
May Day: Monday 2 May
Half Term: Monday 30 May – Friday 3 June
Term ends: Thursday 21 July -12.35pm close
Holiday: Friday 22 July – Friday 2 September

The previously published last day of term for 2022 was 22 July 2022. This has been altered to 21 July 2022 to take into account the celebrations for the Queen's Jubilee.

Safeguarding

The Cheslyn Hay Academy Safeguarding Team members are

- Ms L Podmore
- Ms N Crookshank
- Mr D Wigg
- Mrs S Saunders
- Mrs K Spooner
- Mr M Bourne
- Mrs J Bonser

- Mrs M Cooke
- Mr C Baker

Please email cha-sgt@cheslynhay.windsoracademytrust.org.uk if you have any concerns.

However, if you have a safeguarding concern about a child please call First Response on 0800 1313 126 outside of the school's hours. If there is an urgent response needed please phone 999 or 111

For anything else please email headteacher@cheslynhay.windsoracademytrust.org.uk or use the contact us page on our website [Contact](#)

Yours faithfully

A handwritten signature in black ink that reads "N.F. Crookshank .". The signature is written in a cursive style with a period at the end.

Ms N F Crookshank
Headteacher