



 **A part of Windsor
Academy Trust**


Headteacher
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Place of registration: England

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Dear Parents/ Carers,

Work Experience

During Year 10 our aim is to give students the opportunity to experience the world of work. We support and encourage students to find their own placements as part of their growth towards taking responsibility for themselves and to enhance independent learning. This year the dates are **Monday 15th July 2024 - Friday 19th July 2024** for those students not on residential placements as part of Active Learning Week. An alternative week for those on residential visits is being offered for the week **Monday 8th July - Friday 12th July**.

Students have a contact form on their tutor google classroom that needs to be completed when an organisation has agreed to provide a work experience placement. The cut off date for forms to be completed is the 22nd March 2024. In order to support the school, our partner Jo Shalloe from Work Experience Support Services, may need to make a visit to placements before they take place. This is to ensure the health, safety and welfare of our students. All placements **MUST** have Employers Liability Insurance.

We have shared previous placement information with students on their tutor google classroom. This can be used to help find a placement.

Work experience benefits students both socially and academically, providing a valuable insight into the world of employment when considering their future career pathways. We hope you feel able to support your child in finding a suitable work experience placement.

Yours faithfully

J Burton
Careers Leader